



*Empowered lives.
Resilient nations.*

2017 ANNUAL WORK PLAN

SOCIAL COHESION PROJECT

CP Outcome/UNDAF Key Priority 4: National institutions effectively support transparency, accountability, participatory democracy and human rights by 2017.

UNDAF Outcome 4.1: National institutions foster democratic governance for all, especially women and children by 2016.

UNDAF AP Output 4.1.2: Capacity of National Institutions strengthened for collaborative dialogue to support the establishment and operationalization of the National Peace Architecture.

CP Output: Governance SWAP, national investment & capacity development plan; Strategic & capacity development plans for Parliament, Ombudsman, MHRC, MEC.

Expected Project Outputs:

Output 1: Potentially violent disputes resolved through mediation, and consensus on key national priorities reached, through facilitation and advocacy by the Public Affairs Committee

Output 2: Programme management and support capacities acquired and implemented

IRRF Indicators (Output 5.5 and 5.6)

Indicator 5.5.1 Extent to which sustainable national and local human and financial capacities are in place to address emerging and/or recurring conflicts (**Milestone 2016:3**)

Indicator 5.6.1 Extent to which national mechanisms for mediation and consensus-building show increased capacities to build consensus on contested issues, and resolve disputes (**Milestone 2016:3**)

Corresponding activities in annual work plan: 1.1, 1.2, 1.3, 2.1

Implementing Partner: Public Affairs Committee (PAC)

Brief Description

The 2017 work plan is designed to continue support to Public Affairs Committee (PAC) structures that provide platforms for collaborative dialogue, peace building and conflict prevention. This is in line with the constitutional provision, section 13(1), which calls for the “adoption of mechanisms for peaceful settlement of conflicts through, among other strategies; conciliation, and mediation to ensure that the country is secure and democratically mature”. Following the implementation of the 2016 AWP which resulted amongst others in the training of youth conflict early warning monitors and continued collaborative dialogues, UNDP will continue to support PAC in the roles of Advocacy, dialogue and facilitating collaborative leadership and shuttle diplomacy. Particular focus for 2017 will be on strengthening national level mediation and dialogue facilitation capacities, and also influencing public policy and re-strategizing UNDP support in view of the establishment of the National Peace Architecture. The AWP will also continue to support the pilot conflict early warning and early reporting structures at the district level, in order to make them more effective in conflict prevention. Accordingly, 2017 activities give opportunities for interface with pilot structures of the National Peace Architecture which will maximize synergies in building national and district level capacities in conflict prevention and peace building.

Project Title: Social Cohesion	Total Resources Required: \$300,000
Project component: Democratic Governance	Total Allocated Resources: \$300,000
Project ID: 00073899	<ul style="list-style-type: none"> • Regular: \$150,000
Start Date: 01.01.2017	<ul style="list-style-type: none"> • Other
End Date: 31.12.2017	<ul style="list-style-type: none"> ○ BPPS
Implementation Modality: NIM- CSO	<ul style="list-style-type: none"> ○ Donor (EU) \$150,000

AGREED By (Public Affairs Committee):

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17 / 02 / 2017

DATE AND SIGNATURE

Signed By (UNDP):



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17 / 2 / 17

DATE AND SIGNATURE

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPO NSIBL E PARTY	PLANNED BUDGET	
		Q1	Q2	Q3	Q4		Funding Source	Budget Description
Output 1 Selected PAC structures and partners at national and district levels strengthened for collaborative dialogue, peace building and conflict prevention	Activity Result for Output 1.1: Enhanced capacity of Insider Mediators and Dialogue facilitators Action: - Conduct PAC orientation of new Board and strategy development workshop		X			PAC	BPPS/EU	75700-Conference 14,000
Indicator 1: A shared minimum national agenda on emerging issues in place by July 2017 Baseline 1: None (2016)								72300-Mat (Fuel) 2,500 72400-Comm 500
Target 1: National Agenda in place (2017) MoV: Progress reports.	- Create dialogue platforms for emerging interfaith conflicts in affected communities in Malawi	X	X	X	X	PAC	UNDP	71600-Travel 5,000 75700-Conference. 5,000
Indicator 2: Number of stakeholder engagements facilitated by PAC on emerging issues Baseline: 1 (2016) Target: 4 (2017) MoV: Interface reports, Progress reports.	- Training on Insider Mediation and dialogue facilitation for existing insider mediators	X	X			PAC	BPPS/EU	71300-Consultant 10,000 75700-Conference 5,000 72300-Fuel 1,000 72400-Comm 500
								72500-Supplies 500

	<p>- Provide for shuttle diplomacy efforts among national leaders on issues of national concern</p> <p>- Conduct High level, Round Table sessions on Collaborative Leadership and Dialogue</p> <p>Activity Result for Output 1.2: Developed a shared minimum national agenda on emerging issues</p> <p>- Organize PAC governance and review meetings</p>	X	X	X	X	PAC	BPPS/EU	<p>71600- Travel</p> <p>75700- Conference.</p> <p>75700- Conference</p> <p>72300-Mat (Fuel)</p> <p>72400-Comm</p> <p>73100-Leased Vehicle.</p> <p>71600-Travel</p> <p>75700- Conference</p> <p>72300-Mat (Fuel)</p> <p>72400-Comm</p> <p>72500-Supplies</p>	<p>5,000</p> <p>8,000</p> <p>3,000</p> <p>1,500</p> <p>500</p> <p>4,000</p> <p>5,000</p> <p>15,000</p> <p>5,000</p> <p>500</p> <p>500</p>
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	<p>- Organise 1 collaborative dialogue forum on emerging issues</p>			X	PAC	BPPS/EU	<p>71600-Travel 75700-Conference 72300-Mat (Fuel) 72400-Comm 72500-Supplies</p>	<p>5,000 10,000 1,000 500 500</p>
	<p>-Organize Interfaith-based advocacy on conflict prevention and peace building through mother bodies agencies</p>	X	X	X	PAC	UNDP	<p>71600-Travel 75700-Conference 72500-Supplies</p>	<p>5,000 10,000 1,000</p>
	<p>Activity Result for Output 1.3: Enhanced peace through violence prevention initiatives</p>				PAC	BPPS/EU	<p>71300-Consultant 75700-Conference. 72500-Supplies</p>	<p>8,000 5,000 1,000</p>

	<p>- Operational support and monitoring of WIF community voluntary initiatives</p> <p>- Conduct 3 Regional dialogue facilitation trainings of women in various religions</p> <p>- Organize 5 district violence prevention initiatives in collaboration with District Peace Committees.</p> <p>- Conduct 3 refresher trainings for existing youth in conflict early warning and early response structures in selected districts.</p>	X	X	X	PAC	BPPS/EU	<p>71600- Travel</p> <p>72400-Comm</p> <p>73100-Leased Vehicle.</p> <p>71600-Travel</p> <p>75700-Conference</p> <p>72500-Supplies</p> <p>71600-Travel</p> <p>75700-Conference</p> <p>72500-Supplies</p> <p>71600-Travel</p> <p>75700-Conference</p> <p>72500-Supplies</p>	<p>4,500</p> <p>2,500</p> <p>3,000</p> <p>2,000</p> <p>10,000</p> <p>1,000</p> <p>5,000</p> <p>10,000</p> <p>1,000</p> <p>2,000</p> <p>10,000</p> <p>1,000</p>
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											73100-Leased Vehicle.	2,000
	-Publications and Publicity on activities and resolutions	PAC	X	X	X	X	PAC	UNDP			72500- Supplies	10,000
Sub Total												
Output 2	PAC programme management and support capacities acquired and utilized											203,500
	Indicators: Project delivery rate Baseline: 80% Target: 95%											
	MOV: Delivery Analysis report, progress and annual report											
	Activity Result for Output 2.1: Capacity of PAC secretariat strengthened. -Support to PAC secretariat	X	X	X	X			BPPS/EU			72400-Comm	3,000
											72500- Supplies	5,500
								UNDP			73100-Rental	4,500
											73400-Leased Vehicle.	5,000
											77100-Salaries	20,000
	Activity Result 2.2: Effective and efficient project management services -Provide Technical support	X	X	X	X			UNDP			6100- NP Salaries	19,100
											61300- Salaries IP	32,400

	-Conduct Monitoring of project activities	X	X	X	X	X	X			UNDP	72400-Comm	1,000
	- Conduct project Spot checks	X	X	X	X	X	X			UNDP	71600- Travel	2,000
	- Facilitate Project audit	X	X	X	X	X	X			UNDP	74100- Audits	4,000
Sub Total												96,500
	TRAC											150,000
	BPSS/EU											150,000
	GRAND TOTAL (USD)											300,000

ANNEX I: MONITORING TOOL

CP Component: Democratic Governance
Implementing Partner: Public Affairs Committee

<p>EXPECTED CP OUTPUTS AND INDICATORS INCLUDING ANNUAL TARGETS</p>		<p>EXPENDITURE <i>List actual expenditures against activities completed</i></p>	<p>RESULTS OF ACTIVITIES <i>For each activity, state the results of the activity</i></p>	<p>PROGRESS TOWARDS ACHIEVING CP OUTPUTS Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including: - <i>Whether risks and assumptions as identified in the CP M&E Framework materialized or whether new risks emerged</i> - <i>Whether risks and assumptions as identified in the CP M&E Framework materialized or whether new risks emerged</i> - <i>In</i> - <i>terminal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues</i></p>
<p>Output 1 Potentially violent disputes resolved through dialogue and consensus on key priorities through facilitation and advocacy</p> <p>Indicator 1: Progress towards development of a shared minimum national agenda on emerging issues</p> <p>Baseline 1: None</p>	<p>Activity Result for Output 1.1: Enhanced capacity of Insiders and Dialogue Facilitators Action: -PAC orientation and strategy workshop - Creating dialogue platforms for emerging interfaith conflicts in Malawi - Insider Mediation training and dialogue facilitation -Shuttle diplomacy efforts among national leaders on issues of national concern</p>			

<p>Target 1: Draft shared minimum national agenda on emerging issues</p>	<ul style="list-style-type: none"> - High level, Round Table sessions on Collaborative Leadership and Dialogue 		
<p>MoV: Progress reports.</p>	<p>Activity Result for Output 1.2: Developed a shared minimum national agenda on emerging issues</p>		
<p>Indicator 2: Number of stakeholder engagements facilitated by PAC on emerging issues</p>	<ul style="list-style-type: none"> - PAC governance and review meetings - 1 collaborative dialogue fora on emerging issues - Interfaith based advocacy on conflict prevention and peace building through mother bodies agencies 		
<p>Baseline 2: 1 Target 2: 4</p>			
<p>MoV: Interface reports, Progress reports.</p>	<p>Activity Result for Output 1.3: Enhanced peace through violence prevention initiatives</p>		
	<ul style="list-style-type: none"> - Training of trainers for Women in faith peace building facilitation skills - Operational support and monitoring of WIF community voluntary initiatives - 3 Regional dialogue facilitation training of women in various regions -5 districts violence prevention initiatives in collaboration with 		

	<p>District Peace Committees</p> <p>-3 refresher trainings for youth conflict early warning and early response structures.</p> <p>-Publications and Publicity</p>		
<p>Output 2 Programme management and support capacities acquired and implemented</p> <p>Indicators: Project delivery rate Baseline: 80% Target: 95%</p> <p>MOV: Delivery report, progress and annual report</p>	<p>Activity Result for Output 2.1: Capacity of PAC secretariat strengthened.</p> <p>-Support to PAC secretariat</p> <p>Activity Result 2.2: Effective and efficient project management services</p> <p>-Provide Technical support</p> <p>-Monitoring of project activities</p> <p>- Spot checks</p> <p>- Project audit</p>		

Annex II: Procurement Plan

ANNUAL PROCUREMENT PLAN												
PROJECT TITLE:	Social Cohesion											
PROJECT ID:	00073899											
ANNUAL PLAN PERIOD:	1st January to 31st December, 2017											
REQUESTER:	Public Affairs Committee											
Description of Procurement Items	Quantity	COA			Estimate d Price	Currency	Available Budget in USD	Method of Procurement	Timeline for Procurement	Implementing partner focal point	Responsible UNDP Prog. Analyst	
		FUND/ DONOR	OUTPUT	ACTIVIT Y								ACCOUNT
Description of goods, services or works to be procured	No.	UNIT OF MEASURE					Government Procurement or UNDP Support Service or other	Expected Delivery Date				
Procurement of a Consultant- Insider Mediation Training	10	Person Days	30079/10159	00070003	EU	10,000	Other	31 st March, 2017	Robert Phiri	Busekese Kilembe		
Procurement of a Consultant- Training of Trainers; Women in Faith (WIF)	10	Person Days	30079/10159	00070003	EU	8,000	Other	31 st March, 2017	Robert Phiri	Busekese Kilembe		
Note:												
IP shall request UNDP Country Office to provide project support services by specifying "UNDP Support Service" under "Method of Procurement."												
If any changes to be made on the procurement plan for UNDP Support Services, such as descriptions, specifications and quantity of the procured items, IP shall notify the changes by writing to UNDP Country Office.												
The procurement of goods and services and the recruitment of project personnel conducted through UNDP Support Service method, the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures.												
The costs incurred by the UNDP country office in providing such support services shall be recovered from the administrative budget of the office.												